

# Board of Directors

Holden Rural Academy Society

<https://holdenruralacademy.ca>



## Professional Opportunity: Public Charter School Superintendent

The Holden Rural Academy will open as a public charter school in September 2022, pending final approval by the Minister of Education. We seek to meet the unique needs of rural students: education that validates their rural experiences, collaborates with local businesses and organizations, and is accessible to every student. Our projected attendance is 55 - 70 students in grades 7 - 12, growing to 100 students by year 3.

Job Title: Superintendent  
Reports to: Charter Board of Directors  
Direct Reports: Secretary-Treasurer (Chief Financial Officer) & Principal  
Location: Holden, Alberta, a village southeast of Edmonton, Alberta

**Remote Work:** Relocation is an asset, not a requirement. A flexible schedule, occasional site visits, and technology provide the successful candidate opportunity for remote work.

**About the School:** Our philosophy of Place-Based Education capitalizes on local community places and resources to provide an effective context for learning. We provide our students with an educational environment that employs cooperative strategies to integrate the school and community, and to extend the school curriculum beyond the school.

**Mandate:** The Superintendent serves as the Chief Executive Officer of the Board of Directors and the Chief Education Officer of the school as defined in the Education Act.

### Key Accountabilities:

- Provide leadership in developing and implementing the Three Year Education Plan and the strategic directions of the Charter Board of Directors
- Support the Board in communicating the charter goals, vision and mission of HRA
- Collaborate with the school leaders for continuous improvement in learning
- Develop leadership capacity and competencies of the Leadership Quality Standard
- Effectively manage the business operations
- Build staff capacity through professional learning
- Mediate and adjudicate as needed on matters pertaining to staff, students and parents
- Collaborate with stakeholders to ensure a safe, caring, welcoming environment
- Enlist community support for public charter schools

## Candidate Profile

**Education:** A minimum of a relevant Master's degree and eligibility for Alberta Superintendent Certification in accordance with the Superintendent Leadership Quality Standard

**Experience:** A minimum of two years of experience in a senior, system level leadership

### Competencies and Attributes:

- Leads continuous improvement and manages organizational change
- Thinks "big picture" and long range
- Aligns decision-making in support of the vision, mission and direction set by the Board
- Leads learning by making complex concepts and theories accessible to others
- Writes and speaks effectively in support of collaboration and consensus-building
- Mentors and supports school leaders
- Displays superb relational skills: engages, challenges, excites, encourages

**Closing Date:** Preference given to Applications received by July 8/22 (Position remains open until a suitable candidate is found).

**Position Begins:** Employment begins immediately, subject to Minister of Education approval for the Holden Rural Academy to open in September 2022.

**Compensation:** A competitive compensation package within the limits set by the salary bands. This is a part time position of up to .5 FTE with significant flexibility in scheduling that meets the needs of the Board, the school, and the Superintendent.

**Applications:** Interested candidates who hold a valid Alberta Teaching Certificate (or equivalent Canadian certification) and a Superintendent's Leadership Certificate (or eligibility) are invited to send the following:

- Cover letter
- Resume highlighting leadership skills, attributes and experience
- A statement of your interest and support for Place-Based Education (1page)
- Three references who have significant knowledge of your professional practice
- The successful candidate will provide a current criminal record and child welfare (vulnerable sector) check, valid Alberta Teaching Certificate (or valid Certificate from another Canadian Province), a Superintendent's Leadership Certificate (or state your eligibility, commitment, and plan to achieve the Alberta Superintendent Leadership Certificate by the required date).

Send completed application package via email to: [holdenruralacademy@gmail.com](mailto:holdenruralacademy@gmail.com)  
OR, Mail to Search Committee, Holden Rural Academy Society Box 130, Holden, AB T0B 2C0